

# GEMS FIELD PRIVATE SCHOOL ADMISSION FORM 2025

Please attach  
Passport  
Picture

The applicant was: Date: \_\_/\_\_/\_\_

1. Successful

2. Not successful

3. Pending

\_\_\_\_\_  
Principal/Director

**Part A: To be completed by the parent(s) guardian.**

SIGN	GRADE	COST / MONTH
	Pre-primary	N\$750
	Grade 1	N\$ 950
	Grade 2	N\$ 1100
	Grade 3	N\$ 1100
	Grade 4-7	N\$ 1150

**NOTE**

The monthly fees are applicable to **ALL twelve (12) months of the year.**  
Fees are due on or before the **4<sup>th</sup>** of every month.

ALL fees, once paid, are **NOT REFUNDABLE** Signature: .....

**LEARNER DETAILS**

Surname:	
Full Name:	
Date of Birth:	
Gender:	
Mother tongue:	
Previous School:	
Other Siblings in this school:	

Learner Lives with:	Both Parents:	Mother:	Father:	Grandparents:	Guardian
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**Parent(s)/Guardian's information**

<b>Father/Guardian's Surname:</b>	<b>Mother/Guardian's Surname:</b>
First Name:	First Name:
ID/Passport:	ID/Passport:
Occupation:	Occupation:
Employer and town:	Employer and town:
Residential Address:	Residential Address:
Postal Address:	Postal Address:
Tel: (W)	Tel: (W)
Mobile number:	Mobile number:
Email:	Email:
Emergency contact:	Emergency contact:

**Send Monthly statements to:**

Both Parents:		Father:		Mother:		Guardian:	
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**Important Information:**

As the applicant's parent/guardian, it is imperative that you provide Gems Field Private School with all the information necessary to ensure full support is available to the student. We ask that you inform us of any physical, psychological, social, emotional, dietary, or educational assistance concerns that may affect this applicant's integration into our community. While we understand the desire for a fresh start, in our experience, a child's chances of success are increased when any relevant information is disclosed at the time of application. Any false or withheld information pertinent to enrolment may lead to withdrawal of the school's admission offer.

### OTHER DETAILS ABOUT THE CHILD

- a) Has your child skipped a grade? Yes/No: \_\_\_\_\_
- b) Has your child repeated a grade? Yes/ No: \_\_\_\_\_
- c) Is your child experiencing any learning difficulties: Yes/ No: \_\_\_\_\_
- d) If yes to the above please state briefly: \_\_\_\_\_
- e) Is your child taking medication? Yes/ No: \_\_\_\_\_ **(Please list)**
- f) Does your child have any life-threatening allergies? Yes /No: \_\_\_\_\_
- g) Is there any other information you feel might be beneficial in assuring the success of your son/daughter at GEMS FIELD PRIVATE SCHOOL?

### Important information:

6. All learner assignments remain as Gems Field Private School's intellectual property to be used for promotional and related activities, selected assignments will be kept anonymous.

7. I consent to having my child's picture posted and used on Gems Field Private School's website.

Please tick the appropriate box.

Yes    No

### **8. Contractual agreement between the Parent(s)/Guardian(s) and Gems Field Private School.**

By signing this application form:

I / We \_\_\_\_\_ (Parent(s)/Guardian(s)) wish to enrol the above-named student at Gems Field Private School subject to the financial requirements and regulations of the school. We agree to take full responsibility to pay the monthly school fee(s) on or before the **4th** of each month. I/we understand failure to pay will result in a penalty of **N\$ 100.00** being added to the normal school fees.

I/We am/are aware that misleading information will result in the immediate cancellation or disqualification of this application form.

**I declare that the information furnished above by myself/us has been answered truthfully and to the best of my/our knowledge.**

**Signature:\_\_\_\_\_Date:\_\_\_\_\_**

Father/Legal Guardian

**Signature:\_\_\_\_\_Date:\_\_\_\_\_**

Mother/Legal Guardian

***Gems Field Private School values its relationship with its students, their parents, and alumni, and is committed to the protection of their personal information. Accordingly, the school adheres to the privacy principles set out in the Personal Information Protection and Electronic Documents Act of Namibia.***